

Information for Parents

Local District Homeless Education Liaison Duties

The local homeless education liaisons are Local Educational Agency (LEA) staff responsible for ensuring the identification, school enrollment, attendance, and opportunities for academic success of students in homeless situation. Some of these activities may be performed by the local liaison himself or herself, while others are accomplished by coordinating the efforts of other staff.

Key Provisions

- Every LEA, otherwise known as school district, must designate and appropriate staff person as a local homeless education liaison. This person may also be a coordinator for other federal programs.
- Local liaison must ensure that:
 - Children and youth in homeless situations are identified by school personnel and through coordination activities with other entities and agencies.
 - Students experiencing homelessness enroll, and have full and equal opportunity to succeed in school.
 - Families, children, and youth experiencing homelessness receive education services for which they are eligible, including Head Start, Even Start, and preschool programs administered by the LEA; and referrals to health, mental, dental and other appropriate services.
 - Parents or guardians of students experiencing homelessness are informed of educational and available to participate in the education of their children.
 - Public notice of the educational rights of students in homeless situations is disseminated where children and youth receive services.
 - Enrollment disputes are mediated in accordance with the Enrollment Disputes section of the McKinney-Vento Act.
 - Parents, guardians and unaccompanied youth experiencing homelessness are fully informed of all transportation services provided under the McKinney-Vento Act, including transportation to the school of origin, and are assisted in accessing these services.
- **Local Liaison Must:**
 - Assist homeless children and youth who do not have immunizations, immunization or medical records to obtain necessary immunizations or medical records.
 - Help unaccompanied youth choose and enroll in a school, after considering the youth's wishes, and provide youth with notice of their right to appeal an enrollment decision that is contrary to their wishes.
 - Ensure that unaccompanied youth are enrolled in school immediately pending the resolution of any dispute that may arise over school enroll.